

Caring Program / NHSC Guidelines

Purpose Statement:

St. Andrew's Health Center (SAHC) and St. Andrew's Clinic (SAC) believes we have an obligation to make every effort possible to collect for services rendered from all those who have the ability to pay. While providing Care Assistance is an integral part of the Mission of SAHC and SAC to the communities we serve, out of fairness to all, we continually strive to ensure that financial assistance is provided to those who truly have no means to pay.

Policy:

SAHC and SAC provide healthcare services to patients who are in need of such services, regardless of their ability to pay. Financial Assistance (either full or partial) will be provided to those patients who meet the following criteria:

1. Medical services that are defined by Medicare and Medicaid as: healthcare services or supplies needed to prevent, diagnose, or treat an illness, injury, condition, disease, or its symptoms and that meet accepted standards of medicine will be covered under the Community Caring Program. Cosmetic services will not be covered under the Caring Program.
2. The Business Office has classified patients who need financial assistance when the following criteria has been determined:
 - A. All alternative payment resources have been exhausted and the patient has been denied third party payment from insurance(s), including federal and state programs.
 - B. Submitted and received approval of a Care application completed twelve months prior to or immediately following the provision of medical services.
 - C. Care approved applications will need to be verified at the minimum of at least once a year.
3. When reviewing credit applications for financial assistance, S bases its determination on:
 - A. Total Gross Income for all family members who are 18 years and older.
 - B. Federal Register Health and Human Services Poverty guidelines and National Health Service requirements will be used to determine the percentage of financial assistance and will be based off of the sliding fee schedule
 - C. Verification of income will include a review of the most recent 12 month period. A copy of the W-2, 2 payroll stubs and/or income tax forms will be required.
 - D. If income taxes were not filed, then the applicant must complete IRS Form 4506-T to verify that Federal Income Taxes were not filed.